



## Establishment Committee

**Date:** THURSDAY, 10 MARCH 2016  
**Time:** 12.00 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy the Revd Stephen Haines (Chairman)  
Edward Lord (Deputy Chairman)  
Randall Anderson  
Nigel Challis  
Deputy Billy Dove  
Alderman Peter Estlin  
Deputy Kevin Everett  
Deputy Jamie Ingham Clark  
Jeremy Mayhew  
Wendy Mead  
Sylvia Moys  
Deputy Joyce Nash  
Barbara Newman  
Deputy Richard Regan  
Elizabeth Rogula  
Angela Starling  
Philip Woodhouse

**Enquiries:** Chris Braithwaite  
tel. no.: 020 7332 1427  
[christopher.braithwaite@cityoflondon.gov.uk](mailto:christopher.braithwaite@cityoflondon.gov.uk)

Lunch will be served in the Guildhall Club at 1pm  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and non-public summary of the meeting held on 4 February 2016.  

**For Decision**  
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS REPORT**  
Report of the Town Clerk.  

**For Information**  
(Pages 9 - 14)
5. **EQUALITY AND INCLUSION UPDATE**  
Report of the Director of Human Resources.  

**For Information**  
(Pages 15 - 44)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.  

**For Decision**

## Part 2 - Non-Public Agenda

9. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 4 February 2016.  

**For Decision**  
(Pages 45 - 48)
10. **OUTSTANDING ACTIONS REPORT**  
Report of the Town Clerk.  

**For Information**  
(Pages 49 - 50)

11. **POST TERMINATION OF EMPLOYMENT RESTRICTIONS ON OFFICERS**  
Joint report of the Comptroller and City Solicitor, the City Surveyor and the Director of Human Resources.  

**For Decision**  
(Pages 51 - 58)
12. **EMPLOYMENT TRIBUNAL CASE SUMMARY**  
Report of the Comptroller and City Solicitor.  

**For Information**  
(Pages 59 - 66)
13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

### **Part 3 - Confidential Agenda**

15. **CONFIDENTIAL MINUTES**  
To agree the Confidential minutes of the last meeting held on 4 February 2016.  

**For Decision**
16. **RESOLUTION FROM THE BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC AND DRAMA**  
To consider a resolution from the meeting of the Board of Governors of the Guildhall School of Music and Drama held on 22 February 2016.  

**For Decision**
17. **IT MANAGEMENT ROLES UPDATE**  
Report of the Chamberlain.  

**For Decision**
18. **RESTRUCTURE IN CULTURAL SERVICES SECTION, FINANCIAL SERVICES DIVISION, CHAMBERLAINS**  
Report of the Chamberlain.  

**For Decision**